



SchoolCare Training Manual:

Student Health Record Overview





SchoolCare Training Manual:

Student Health Record Overview

The **Student Health Record** is the individual record of a student's medical and demographic information.

In this guide, you will learn about the different sections of the **Student Health Record** and what information they contain.



Accessing the Student Health Record.

1. Navigate to a student's Health Record by entering their last name or ID number in the search bar.

gon	Advanced Search
Gonzalez, Penny [CD-1283-16610513] DOB: Apr 07, 2014 CareDox Sandbox 1 - 6th Grade	

2. You will be brought to the student's Health Record. The first piece of information you'll see is a bar containing an overview of that student's demographic information, health office visits, health indicators, and profile flags.

Health Record

 Gonzalez, Penny DOB: Apr 07, 2014 6th Grade	Visits THIS YEAR: 154 TOTAL Last Visit: 10/21/2019 13:51 Back to School: <input checked="" type="checkbox"/> Not Set	Health indicators
--------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------	------------------------------

Flags IEP

3. Hover over the text and icons in this section for additional information.

Visits Last Visit: 10/21/2019 13:51 Back to School: <input checked="" type="checkbox"/> Not Set	54 TOTAL
--------------------------------------------------------------------------------------------------------------	-----------------

Medical Episode

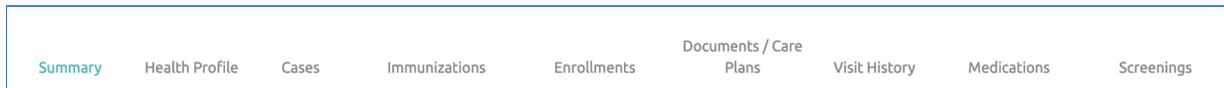
Reason(s) for Visit: N/A
Treatment(s): N/A
Disposition(s): N/A

Health indicators

Allergies Peanuts

Health Record Sections

4. Each individual section of the **Health Record** can be accessed by clicking on any item in this menu.



5. The **Summary** tab provides student demographic information, family and emergency contacts, profile flags, and medical alerts. In this tab, you can also find the **Emergency Health Card**. This resource contains a rundown of all necessary health information and can be printed or shared virtually with a healthcare provider.

Student Details
VIEW EMERGENCY HEALTH CARD

<p><small>NAME</small> Alvarez, Maria ✎ ↻</p> <p><small>ADDRESS</small> ✎ 642 Bernhard Views, Suite 932, Blickfurt, NC, 23253</p>	<p><small>GENDER</small> Female</p> <p><small>DATE OF BIRTH</small> Oct 03, 2009</p>	<p><small>AGE</small> 11 years old</p> <p><small>GRADE</small> 6th Grade</p>
-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------

Parent Accounts 👤 ✎ Audit log

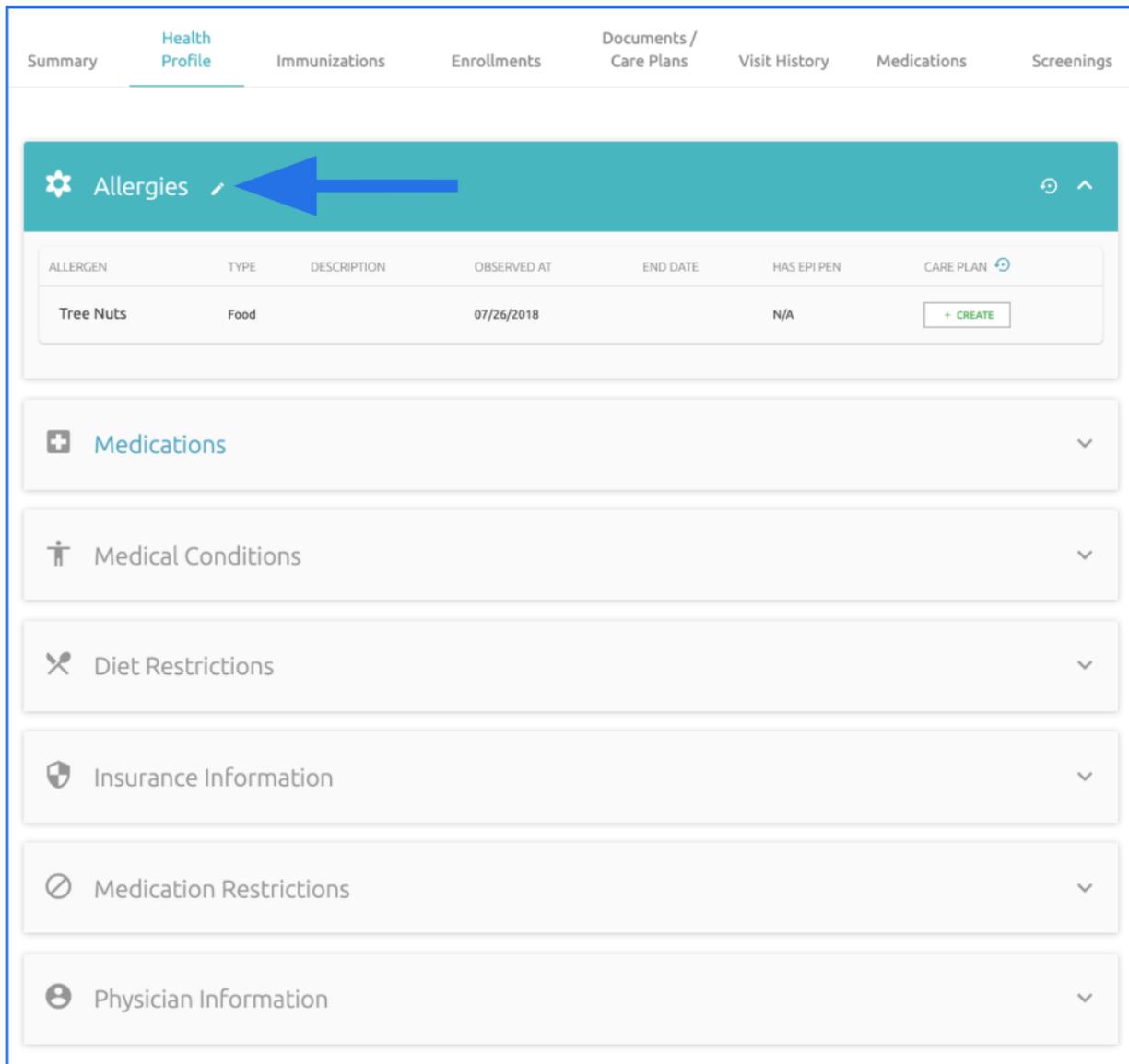
NAME / E-MAIL	LAST SIGNED IN	CURRENT STATUS	VERIFIED
Alvarez, Kaylin ↻ kaylin.alvarez1@caredox.com	<i>Not Signed In</i>	New Send Reminder	✎
Alvarez, Blanche ↻ blanche.alvarez1@caredox.com	<i>Not Signed In</i>	New Send Reminder	✎
Test, Vanessa ↻ vanessa+avon@caredox.com	08/02/2018, 11:35 AM	Signed up	✎

Siblings

NAME	DATE OF BIRTH	GENDER
No siblings.		

Health Record Sections

6. The **Health Profile** section details a student's allergies, medications, medical conditions, dietary restrictions, insurance information, medication restrictions, and physician information. Click on a section to expand that menu. From each individual menu, you can add, edit, or remove related health information by clicking on the white pencil icon 

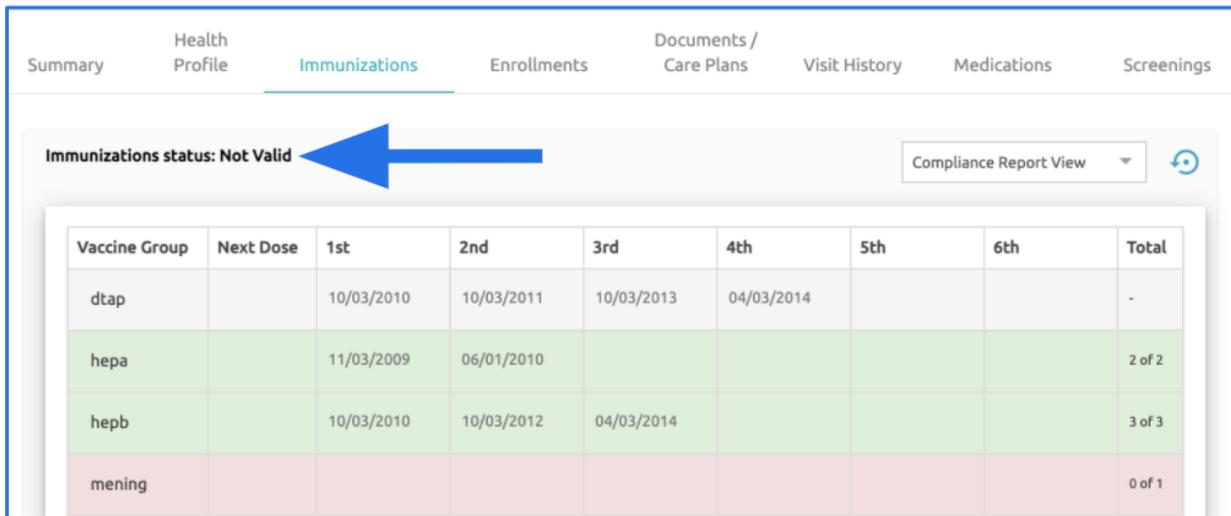


The screenshot displays the 'Health Profile' section of the SchoolCare interface. At the top, there is a navigation bar with tabs for Summary, Health Profile (selected), Immunizations, Enrollments, Documents / Care Plans, Visit History, Medications, and Screenings. Below the navigation bar, the 'Allergies' section is expanded, showing a table with one entry: 'Tree Nuts' (Food) observed on 07/26/2018. A blue arrow points to the pencil icon next to the 'Allergies' header. Below the table, there are several other health record sections, each with a plus icon and a dropdown arrow: Medications, Medical Conditions, Diet Restrictions, Insurance Information, Medication Restrictions, and Physician Information.

ALLERGEN	TYPE	DESCRIPTION	OBSERVED AT	END DATE	HAS EPI PEN	CARE PLAN
Tree Nuts	Food		07/26/2018		N/A	+ CREATE

Health Record Sections

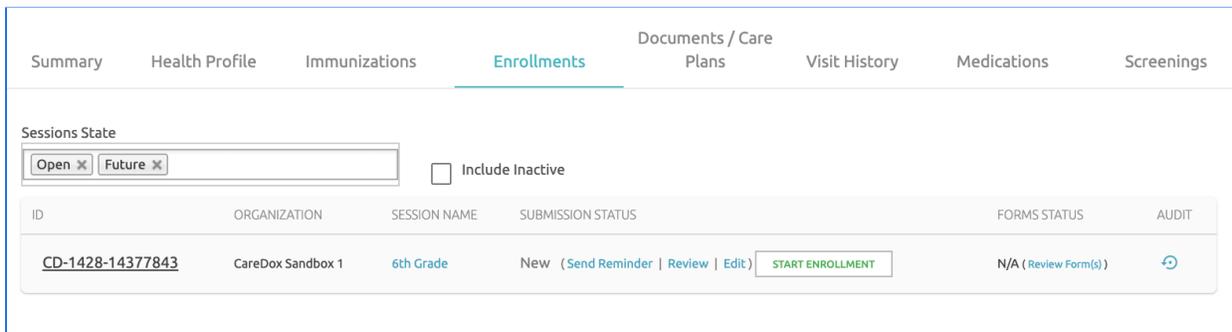
7. The **Immunizations** tab details a record of immunizations/vaccinations a student has received. This information is either pulled from a state registry or uploaded directly from a CSV file. The Immunization tab can be configured to calculate immunization status based on state requirements.



Vaccine Group	Next Dose	1st	2nd	3rd	4th	5th	6th	Total
dtap		10/03/2010	10/03/2011	10/03/2013	04/03/2014			-
hepa		11/03/2009	06/01/2010					2 of 2
hepb		10/03/2010	10/03/2012	04/03/2014				3 of 3
mening								0 of 1

8. The **Enrollments** tab shows any Sessions that a student is part of. These can be grade level, sports club, field trips, etc.

- Open: An active session in the current school year
- Future: A future session for the upcoming school year
- Inactive: A past session



ID	ORGANIZATION	SESSION NAME	SUBMISSION STATUS	FORMS STATUS	AUDIT
CD-1428-14377843	CareDox Sandbox 1	6th Grade	New (Send Reminder Review Edit) START ENROLLMENT	N/A (Review Form(s))	🔄

Health Record Sections

9. The **Documents/Care Plan** tab contains the Care Plans that have been created in SchoolCare and documents/files that have been uploaded into the system. This includes insurance cards and profile photos.

Summary
Health Profile
Immunizations
Enrollments
Documents / Care Plans
Visit History
Medications
Screenings

Health Record Documents

 Care Plans +
 Show Inactive 

TYPE	CATEGORY	DATE CREATED	NAME	STATE	CARE PLAN 
Condition	Diabetes	07/26/2018		Active	REVIEW
Condition	Asthma	07/26/2018		Active	REVIEW

Insurance Information

UPLOAD INSURANCE CARD 

No Insurance Card uploaded.

Profile Photo



Upload Photo:

Choose File

 UPLOAD

Additional Documents

DOC NAME	FILE UPLOADED AT	DESCRIPTION	UPLOAD DOC 
No additional documents found for Maria.			

Health Record Sections

10. The **Visit History** tab shows a list of all visits to the health office. This information can be filtered by type of event and date. In this section, you can download a **Diabetes Trending Report** (if relevant to the student) and a **Snapshot** report of the Health Profile.

Summary
Health Profile
Immunizations
Enrollments
Documents / Care Plans
Visit History
Medications
Screenings

DIABETES CHART

REPORTS ▾

HEALTH RECORD NOTES

ADD EPISODE ▾

↻

-- Event Type -- ▾

-- Reason for Visit -- ▾

Click to select status

Date From

Date To

🔍 FILTER EVENTS

Total Rows: 31. Rows per page: 25 ▾

«« « 1 2 » »»

REASON(S) FOR VISIT	TREATMENT / DETAILS	DISPOSITIONS	VISIT DATE	CHECK-IN TIME	NOTES	LOG NOTES
Medication dose Visit	Amoxicilin	N/A	February 26th 2021	4:03 PM	N/A	
Diabetes chronic condition visit	Diabetes	Sent to lunch	May 16th 2019	5:07 PM	N/A	
Medication dose Visit	Zyrtec	N/A	May 16th 2019	4:33 PM	N/A	Dear Kaylin Alvarez, Your child Maria visited me today for a medication administration at 05/16/2019 ... (more)

Health Record Sections

11. The **Medications** tab shows a student’s medication orders, OTC medication permissions, and medication administration log.

Summary Health Profile Immunizations Enrollments Documents / Care Plans Visit History **Medications** Screenings

Orders   Show inactive [+ ADD MEDICATION](#)

MEDICATION	INSTRUCTIONS	ADMINISTRATION	ACTIVITY	ACTIONS
Amoxicilin	1 30 orally at morning.	Nurse-administrated	<i>create</i> July 25th 2018 23:32 <i>update</i> July 25th 2019 11:23 by Egu Ramanathan	+ ADD INVENTORY EDIT SCHEDULE Update Medication Inventories: • 30 of 30 Pills
Inhaler  LINKED TO ASTHMA		Nurse-administrated	<i>create</i> July 25th 2018 23:32	+ ADD INVENTORY BREAK LINK REMOVE MEDICATION

Permitted OTC Medications [+ ADD MEDICATION](#)

MEDICATION	ACTIVITY	ACTIONS
Ibuprofen per appropriate weight or age based dosing		REMOVE
Acetaminophen per appropriate weight or age based dosing		REMOVE
Tums per appropriate weight or age based dosing		REMOVE

Health Record Sections

12. The **Screenings** tab shows the results and data for screenings performed by the health office. Available screening templates include: auditory, vision/color, BMI, dental, physical examination, concussion baseline, scoliosis, lice, tuberculosis, and sickle cell.

The screenshot displays the 'Screenings' tab in the SchoolCare interface. At the top, there is a navigation bar with the following tabs: Summary, Health Profile, Immunizations, Enrollments, Documents / Care Plans, Visit History, Medications, and Screenings (which is highlighted). Below the navigation bar, there are four panels, each representing a different screening type:

- Auditory:** Shows a table with columns 'DATE' and 'OVERALL RESULT'. A yellow message box states 'No Auditory listed.'
- Vision/Color:** Shows a table with columns 'DATE' and 'OVERALL RESULT'. The table contains one entry: DATE: 09/21/2018, OVERALL RESULT: Pass.
- BMI:** Shows a table with columns 'DATE' and 'OVERALL RESULT'. The table contains one entry: DATE: 06/06/2018, OVERALL RESULT: Pass.
- Dental:** Shows a table with columns 'DATE' and 'OVERALL RESULT'. A yellow message box states 'No Dental listed.'



Thank you!

If you have questions, please contact
support@schoolcare.com

